

Can you insert an online video into a presentation? If yes, how?

Yes, we can insert a video from the device and also from online to a presentation. Follow the below step to insert a video:

- Open the file and go to that slide where you want to insert a video.
- Navigate to the **Insert** tab in menu bar. You will see a **Video** option at the end of the Insert menu; click on it.
- You will get two options: **This Device** and **Online Videos**. Choose one of the options to insert a video either from the device or online.
- Click on the **Online Videos** that will open a window where copy and paste a link of the video and click on the Insert button give below and add the video to the slide.
- You can provide the link of the video either from the YouTube, Facebook, or any other video site.

Is it possible to convert a presentation into a video? If Yes, How?

Yes, we can export a PowerPoint presentation into a video. MS PowerPoint allows the users to convert a presentation into different formats like PDF/XPS document, video document, Handout, and more. It also allows the users to export a presentation as a package presentation for CD.

Steps to convert PowerPoint presentation into a video:

- Go to the **File** in the menu bar.
- Click on the **Export** at the left panel of the PowerPoint. It will show the different options to convert a presentation into PDF/XPS document, video, Handouts, and more.
- Here, click on **Create a Video**
- Click the list by the down arrow and choose the video quality to **Full HD, Ultra HD, Standard, or HD**.
- After selecting the video quality, click on the **Create Video** button given below to the video quality option.
- Save the video by a name. It will take time to export the ppt into a video, depending on the file size.